



***Pallet Central Enterprises Inc.***  
*Your Nationwide Pallet Network*

50 Conifer Pk Ln.  
Atlanta GA 30342  
www.palletcentralent.com  
Ph. 404-814-1048  
Fax 404-814-1619  
Toll Free 1-866-870-1184

## New Customer Questionnaire

(Please complete questions 1 – 12)

1. Company Name: \_\_\_\_\_
2. Billing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_
3. Delivery Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_  
(if differs from billing address)
4. Telephone (area code first): (    )    –
5. Primary Contact: First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
(proper spelling)
6. Receiving Times:
  - a. Mon – Fri Open \_\_\_\_\_ Close \_\_\_\_\_ Timezone \_\_\_\_\_
  - b. Sat – Sun Open \_\_\_\_\_ Close \_\_\_\_\_ Timezone \_\_\_\_\_
  - c. Would you accept night deliveries (Y/N)? \_\_\_\_\_
    - o If you answered **yes**, please note which days and times are acceptable:  
\_\_\_\_\_
7. Acceptable delivery vehicles (please select one of the following):
  - a. Trailer [ ]
  - b. Flatbed [ ]
  - c. Both [ ]
8. Deliveries will be unloaded . . . (please select one of the following):
  - a. Dock [ ]
  - b. Ground Unloading [ ]
  - c. Forklift [ ]
  - d. Need to arrange [ ]
9. Do we need to call in advance for a Dock appointment (Y/N)? \_\_\_\_\_
10. Will you be assigning a Purchase Order Number to all deliveries (Y/N)? \_\_\_\_\_
11. Is your company tax exempt (Y/N)? \_\_\_\_\_
  - a. If you answered **no**, what is your county? \_\_\_\_\_
  - b. If you answered **yes**, a certificate of exemption must be provided prior to placing an order, or a tax will be applied to each order until the certificate is received. PCE fax is (404) 814-1619.
12. What is your companies tax rate: \_\_\_\_\_

\*\*\* Please fax this information to PCE upon completion, so we may begin processing your paperwork. Remember to include your tax exemption certificate, if it applies.

PCE Fax: (404) 814-1619

**OFFICE USE ONLY**

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1. Pallets:  00  01  02  03  05       07  08  09       Plastic-new    Plastic-used
  2. Other Pallets: \_\_\_\_\_
  3. Custom Pallets: \_\_\_\_\_
  4. Additional Notes: \_\_\_\_\_

PCE Representative:

\_\_\_\_\_  
Please print your name here

\_\_\_\_\_  
Please sign your name here